

# LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth  
Clerk: Donna Evans  
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Tel: 07833 125 414

## To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 10<sup>th</sup> February 2025 at 7.30pm for the purpose of transacting the following business:

## APOLOGIES FOR ABSENCE

### Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

### Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 13<sup>th</sup> JANUARY 2025

### Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

- Huge hedges blocking vision when turning out onto Weston Road from the Crescent (opposite Knapp Farm) – Cllr Hudson to report to Fix my Street

### Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

### Item 5: FUTURE DEVELOPMENT OF PARISH

- a) Update from Savills the agents of All Souls College on any future development of our parish

### Item 6: THAMES VALLEY POLICE REPORT

- a) To note Matthew Barber's Police and Crime Bulletin' Jan 2025 had link to join Local Community WhatsApp group

### Item 7: DISTRICT AND COUNTY COUNCILLORS' REPORTS

### Item 8: FINANCE

- a) To receive and note a budgetary control report for year to date from the RFO and to note that the RFO has transferred £2,000 from LPC's savings to Treasurers account.
- b) To approve payment of the following outstanding accounts:
  - i) OALC Training £60 S.111 LGA 1972
  - ii) PetWasteSolutions Dog bin emptying £92.95 S.111 LGA 1972
- c) To approve standing order for Clerk's salary and tax to be paid until April 2025
- d) To discuss and approve boiler service and ongoing maintenance for Jubilee Hall – Heat Industrial
- e) To discuss Community First Oxfordshire Membership
- f) To consider LPC's renewal of subs to Friends of the Ridgeway
- g) To consider LPC's renewal of CPRE membership
- h) To note appointment of internal auditor and agree the Scope of Works
- i) To note Clerk phone contract has been changed to Tesco mobile.
- j) To note update from Lloyds Account

### Item 9: PLANNING

- a) To discuss the following new application:

i) P25/S0116/N4B, for development work at the following location: Upper Copcourt Farm Thame Road Postcombe The application is for: Change of Use of agricultural barn to 3 bedroom dwellinghouse.	New application  Target Decision Date: 26th March 2025
ii) <u>P24/S2648/HH</u> Sheep Brook Cottage Nethercote Lane Lewknor - The application s for discharge of conditions 3 (slab levels & materials), 4 (tree protection), 5 (CEMP), 6 (biodiversity enhancements), 7 (external lighting) & 8 (GCN licence) on application P24/S2648/HH (Two storey side extension, the addition of dormer windows in the loft and internal alterations).	New application  Target Decision Date: 31 <sup>st</sup> March 2025

b) To discuss/note the status of the following applications:

i) P24/S3485/FUL Land on the north west side of Icknield Way Lewknor  The application is for: A wooden shed 20 x 16 ft (retrospective).	Consultation closed on 31 <sup>st</sup> January 2025  Comment sent on 24 <sup>th</sup> January 2025
ii) /S3760/LB The Hall Barn Church Lane Lewknor Part retrospective Listed Building Consent application for maintenance works to reconstruct a section of the boundary wall between St Margaret's Church and The Hall Barn	Approved.  <i>Listed building consent is granted because the works would not detract from the established character or the architectural or historic qualities of the adjacent listed buildings and in conjunction with the attached conditions, the works accord with Development Plan policies. Full details available in case file.</i>
iii) APP/Q3115/W/24/3352135 on P24/S1542/FUL Lancing, 11A Weston Road, Lewknor Division of site. Construction of a new house and retention of existing bungalow	Decision awaited

c) To note/discuss any development concerning the proposed solar farm

#### **Item 10: HIGHWAYS AND TRANSPORT**

- a) To note any further updates on Hill Road Steps
- b) To note/discuss update from Traffic and Road Safety on 20mph signage and VAS.
- c) To note/discuss any updates on Manor Close
- d) To note that the debris from the crash site has been cleared
- e) To note/discuss update on overhanging trees in Box Tree Lane

#### **Item 11: CIL**

- a) To note that the noticeboards for Postcombe and South Weston have been ordered.
- b) To discuss what to spend remaining CIL money on – Jubilee Hall Driveway from High Street and moving of dog waste bin

#### **Item 12: GRANTS**

- a) Capital Grants letter received, LPC have received 50% of their application costs for installation of solar panels project.

#### **Item 13: AGENDAS**

- a) To formalise agreement on delivery of agendas
- b) To discuss use of VisionICT

#### **Item 14: ANNUAL LITTER PICK**

To note date for the annual spring clean litter pick – Saturday 22<sup>nd</sup> March 2025.

#### **Item 15: VE DAY COMMEMORATIONS and Lewknor Summer Fete and Show**

- a) To discuss any local events for VE day
- b) To discuss Summer Fete and Village Show

#### **Item 16: CORRESPONDENCE RECEIVED**

- a) Update on bench for Susan Watts

#### **DATE OF NEXT MEETING: 10<sup>th</sup> March 2025 Monthly Parish Council Meeting**

*Donna Evans*

Donna Evans, Clerk to Lewknor Parish Council

5<sup>th</sup> February 2025