

LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth
Clerk: Donna Evans
Clerk@lewknorparishcouncil.gov.uk
Tel: 07833 125 414

To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 9th June 2025 at 7.30pm for the purpose of transacting the following business:

APOLOGIES FOR ABSENCE

Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 12th MAY 2025

Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

Item 5: THAMES VALLEY POLICE REPORT

Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

Item 7: FINANCE

- a) To receive and note a budgetary control report for year to date from the RFO and note that the RFO has transferred £3,000 from LPC's savings to Treasurers account.
- b) To approve payment of outstanding accounts.
- c) To note payments made on the purchasing card in May
- d) To note revised payment for Clerk salary and HMRC payment
- e) To receive updated asset register with addition of new bench and insurance premium update.
- f) To note update from Lloyds on bank accounts.

Item 8: PLANNING

- a) To consider the following new applications:

P25/S1471/PDH for development work at the following location: 4 Hill Road Lewknor RE: Single storey rear extension. Depth - 8.00m Height - 3.50m Height at Eaves - 3.00m AT: 4 Hill Road Lewknor OX49 5TS REF: P25/S1471/PDH	Target Decision Date: 19th June 2025
P25/S1498/LDP, for development work at the following location: 4 Hill Road Lewknor Watlington The application is for: Construction of a 3m deep two-storey rear extension to the original dwelling along with a single-storey side extension no more than half the width of the original dwelling.	Target Decision Date 4th July 2025
P25/S0961/LB Moor Court Farm Weston Road near Lewknor Replace rotting single glazed windows with similar double glazed windows.	End Consultation Period: 27th June 2025 Target Decision Date: 3rd July 2025
P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.	End Consultation Period: 3rd July 2025 Target Decision Date: 14th August 2025

- b) To discuss/note the status of the following applications:

P25/S1291/N4B, for development work at the following location: Upper Copcourt Farm Thame The application is for: Change of use of agricultural building to dwellinghouse, (Class C3)	Target Decision Date: 17th June 2025
P25/S1022/T28, for development work at the following location: S/O Mill Lane Cherry Tree Road Chinnor Kingston Blount The application is for: Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus.	This is a statutory notification

- c) To note/discuss any development concerning the proposed solar farm

Item 9: HIGHWAYS AND TRANSPORT

- a) To note/discuss any further updates on electricity cables at Hill Road steps
- b) To note/discuss update from Traffic and Road Safety on VAS.
- c) To note/discuss any updates on Manor Close
- d) To note or discuss any other issues arising in the parish

Item 10: CIL

- a) To note purchase of bark, weed membrane and securing hooks for the playground
- b) To discuss quote from Allen Landscaping for carrying out repairs and laying of bark on the playground

Item 11: Grants

- a) To note any updates on grant applications for the rest of the Solar Panel grant funds
- b) To discuss next steps with solar panels
- c) To discuss and the Capital Grant funding scheme which is now open

Item 12: Chiltern's Nature Recovery Plan

- a) To note update from Cllr Fawell on responding to Chiltern's Nature Recovery Plan.

Item 13: WEBSITE AND EMAILS

- a) To note contract expiry date with Vision ICT is 1st October 2025 with a month's notice period. The renewal for our domain is due January 2026.
- b) To note and discuss councillors have received demo videos for Parish Online website and emails.

Item 14: FLOODING

- a) To discuss updates regarding the Chalk Stream and the funding request from Chalgrove Parish Council to support the Natural Flood Management (NFM) project

Item 15: THAMES WATER

- a) To note update from Cllr Hjorth on correspondence with Office of Freddie van Mierlo MP regarding sewage infrastructure and issues with Thames Water in the parish.

Item 16: CORRESPONDENCE RECEIVED

DATE OF NEXT MEETING: 14th July 2025 Monthly Parish Council Meeting (Statutory Meeting)

Donna Evans

Donna Evans, Clerk to Lewknor Parish Council

3rd June 2025