

# LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth  
Clerk: Donna Evans  
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Tel: 07833 125 414

## To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 13<sup>th</sup> January 2025 at 7.30pm for the purpose of transacting the following business:

## AGENDA

### APOLOGIES FOR ABSENCE

#### Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

#### Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> DECEMBER 2024

#### Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

#### Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

#### Item 5: THAMES VALLEY POLICE REPORT

#### Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

#### Item 7: FINANCE

- a) To receive and note a budgetary control report for year to date from the RFO
- b) To note the following payment has been made (as approved at LPC's December meeting):

Signwizzard	Speedwatch sign	£76.26	CIL
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- c) To approve payment of the following outstanding accounts:

i) Sprinthand Ltd	Burner for hall boiler	£599.95	S.111 LGA 1972
ii) Allen Landscaping	Hedge cutting including elders	£696	S. 112(2) LGA 1972
ii) Thames Valley Air Ambulance	Donation	£200.00	S.137 LGA 1972
iii) Watlington Hospital	Donation	£150.00	S.137 LGA 1972
iiii) PetWasteSolutions	Dog Bin Emptying	£92.95	S.111 LGA 1972
- v) To note payment of final clerk salary B Drysdale S.112
- vi) To note payment of Clerk's salary D Evans S.112
- vii) To note payment of Chair's allowance £100 LGA 72 S.15(5)
- viii) To note that the RFO has transferred £2,000 from LPC's savings to Treasurers account
- d) To note that sundry expenses includes the Chair allowance and any expenses incurred by Councillors
- e) To discuss S137 expenditure
- f) To discuss Clerk's mobile phone – need a new sim to remove Barbara
- g) To discuss purchase of Clerk's laptop
- h) To note/discuss changes to Precept for 2025/26, formally agree and sign form so that the RFO can submit LPC's precept request to SODC tomorrow
- i) To discuss the need for a purchasing card linked to the Lloyds account
- j) To note/discuss change of contact details with Lloyds.

#### Item 8: PLANNING

- a) To consider the following new planning applications:

v) P24/S3485/FUL Land on the north west side of Icknield Way Lewknor  The application is for: A wooden shed 20 x 16 ft (retrospective).	<b>New application</b>
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- b) To note the status of the following applications:

i) /S3760/LB The Hall Barn Church Lane Lewknor Part retrospective Listed Building Consent application for maintenance works to reconstruct a section of the boundary wall	Decision awaited
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between St Margaret's Church and The Hall Barn	
ii) P24/S3826/AG Knapp Wood Farm, Hill Road, Lewknor  Erection of an agricultural straw barn	<b>Decision:</b> a formal application for planning permission is not required
iii) P24/S2648/HH Sheep Brook Cottage, Nethercote Lane, Lewknor  Two storey side extension, the addition of dormer windows in the loft and internal alterations	<b>Approved:</b> The council has approved a planning application, reference P24/S2648/HH, for development work at the following location: Sheep Brook Cottage Nethercote Lane Lewknor
iv) APP/Q3115/W/24/3352135 on P24/S1542/FUL Lancing, 11A Weston Road, Lewknor Division of site. Construction of a new house and retention of existing bungalow	Decision awaited

- d) To note/discuss any development concerning the proposed solar farm
- e) To note/discuss the Joint Local Plan 2041: Consultation on Technical Addendum to the Sustainability Appraisal Scoping Report
- f) To note/discuss consultation on proposed changes to the statutory management plan for the Chilterns National Landscape

#### **Item 9: HIGHWAYS AND TRANSPORT**

- a) To note/discuss any update on Manor Close
- b) To note/discuss update from Traffic and Road Safety on 20mph signage and VAS. They are looking into the replacement 20mph signage and putting together a package to replace faded weight signs.
- c) To note/discuss Councillors response to National Highways and Transport Public Satisfaction Survey 2024-25 -Public Representatives
- d) To note or discuss any other issues arising in the parish
  - i) Damage to trees and debris from the accident that occurred on Christmas Eve
  - ii) Huge hedges blocking vision when turning out onto Weston Road from the Crescent (opposite Knapp Farm)

#### **Item 10: CIL**

To finalise and approve the purchase of new noticeboards for Postcombe and South Weston

#### **Item 11: GRANTS**

##### **a) To note/discuss SODC Grants panel**

Cllr Boulton attended the grants panel on 12<sup>th</sup> December and a formal decision is expected in February 2025.

##### **b) To note/discuss New Performing Arts Grant**

Community organisations working in the arts in South Oxfordshire will benefit from a new grant launching next year. The new grant will open on 3 February 2025 and be open to voluntary and community organisations in South Oxfordshire,

- c) Stopping the Start; creating a smokefree generation 2030, Smoke Free Community Fund – do we want to apply?

#### **Item 12: CLERK**

- a) to note clerk's acceptance of contract of employment
- b) to note/discuss Council Resolution that the Clerk/RFO will be eligible to join the Oxfordshire Local Government Pension Scheme.
- c) To update councillors on OneDrive Cloud Storage for one person – 5GB of cloud storage is free. Clerk recommends that we look at this once the laptop has been updated.

#### **Item 13: LOCAL GOVERNMENT STANDARDS CONSULTATION**

- a) To discuss/note response needed to the consultation on local government standards by 2<sup>nd</sup> February 2025

#### **Item 14: CORRESPONDENCE RECEIVED**

- a) Email received from family member of a resident recently deceased in the parish. They would like to present the parish with a memorial bench.

#### **DATE OF NEXT MEETING: Monday 10<sup>th</sup> February 2025 Monthly Parish Council Meeting**

*Donna Evans*

Donna Evans, Clerk to Lewknor Parish Council

8<sup>th</sup> January 2025