

# LEWKNOR PARISH COUNCIL

## Petty Cash

Year ending 31 March 2021

|        |         |        |               |
|--------|---------|--------|---------------|
| Totals | £190.66 | £34.66 | <b>£25.32</b> |
|--------|---------|--------|---------------|

| Date        | Description of Item            | Vendor        | VAT Reg No  | Net    | VAT   | Gross   | Balance       |
|-------------|--------------------------------|---------------|-------------|--------|-------|---------|---------------|
| 01 Apr 2020 | Opening Balance                |               |             |        |       |         | £57.46        |
| 06 Apr 2020 | Zoom registration              | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | £43.07        |
| 30 Apr 2020 | Printer paper                  | Tesco         |             | £3.35  |       | £3.35   | £39.72        |
| 06 May 2020 | Zoom monthly payment           | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | £25.33        |
| 06 Jun 2020 | Zoom monthly payment           | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | £10.94        |
| 06 Jul 2020 | Zoom monthly payment           | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | -£3.45        |
| 16 Jul 2020 | 6 x 1st & 6 x 2nd class stamps | Post Office   |             | £8.46  |       | £8.46   | -£11.91       |
| 20 Jul 2020 | Petty Cash uplift              | BACS to Clerk |             |        |       | -£50.00 | £38.09        |
| 10 Aug 2020 | Printer cartridges             | Amazon        | 727 2558 21 | £31.97 | £6.39 | £38.36  | -£0.27        |
| 14 Sep 2020 | Petty Cash uplift              | BACS to Clerk |             |        |       | -£50.00 | £49.73        |
| 14 Sep 2020 | Zoom monthly payment           | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | £35.34        |
| 15 Sep 2020 | 50 envelopes                   | Glynswood     |             | £2.80  |       | £2.80   | £32.54        |
| 14 Oct 2020 | Zoom monthly payment           | Zoom          | EU528003555 | £11.99 | £2.40 | £14.39  | £18.15        |
| 16 Nov 2020 | Zoom monthly payment           | Zoom          | EU528003556 | £11.99 | £2.40 | £14.39  | £3.76         |
| 14 Dec 2020 | Petty Cash uplift              | BACS to Clerk |             |        |       | -£50.00 | £53.76        |
| 11 Jan 2021 | Zoom monthly payment           | Zoom          | 348 7959 32 | £11.99 | £2.40 | £14.39  | £39.37        |
| 29 Jan 2021 | Printer cartridges             | Amazon        | 727 2558 21 | £33.32 | £6.67 | £39.99  | -£0.62        |
| 08 Feb 2021 | Petty Cash uplift              | BACS to Clerk |             |        |       | -£50.00 | £49.38        |
| 08 Mar 2021 | Zoom monthly payment           | Zoom          | 348 7959 32 | £11.99 | £2.40 | £14.39  | £34.99        |
| 09 Mar 2021 | Printer paper                  | Tesco         |             | £2.85  |       | £2.85   | £32.14        |
| 31 Mar 2021 | <b>Closing Balance</b>         |               |             |        |       |         | <b>£32.14</b> |