

LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth
Clerk: Barbara Drysdale
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Tel: 07833 125 414

To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 15th April 2024 at 7.30pm for the purpose of transacting the following business:

APOLOGIES FOR ABSENCE

Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 11th MARCH 2024

Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

Item 5: THAMES VALLEY POLICE REPORT

Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

Item 7: END OF YEAR FINANCES 2023-2024

- a) To receive, agree and sign the Financial Statement for 2023/24
- b) To receive, agree and sign the Payments, Receipts, Petty Cash, Clerk's Salary & Expenses, Outturn, Cashflow, CIL, NP and S137 spreadsheets for 2023/24
- c) To receive the Clerk's End of Year financial report
- d) To note that the RFO has submitted a VAT reclaim for 2023/24
- e) To note status of LPC's Internal Audit and if complete approve and sign AGAR 2023-24
- f) To note the revised SOs for the Clerk's pay for the previously agreed salary increase

Item 8: FINANCE

- a) To receive and note a budgetary control report for year to date from the RFO
- b) To approve payment of the following outstanding accounts:

| | | | |
|------------------------------------|------------------|---------|----------------|
| i) Grapevine | Annual allowance | £600.00 | S.232 LGA 1972 |
| ii) Community 1 st Oxon | Membership | £55.00 | S.137 LGA 1972 |
| iii) PetWasteSolutions | Dog bin emptying | £92.95 | S.111 LGA 1972 |
| iv) Tencer | Boiler call out | £232.80 | S.111 LGA 1972 |
| v) ONPA | Membership | £50.00 | S.111 LGA 1972 |
- c) To note receipt of the first half of LPC's precept
- d) To note the ICO's annual fee has been paid by direct debit
- e) To note the RFO has transferred its £3,500 LPRG&H annual allowance to its LPRG&H acc

Item 9: PLANNING

- a) To consider the following new applications:
 - i) P24/S0616/HH Sheep Brook Cottage, Nethercote Lane, Lewknor
Detached Oak frame garage on existing concrete base with storage & home office in roof space
 - ii) P24/S1016/DIS Moorcourt Barn, Weston Road, near Lewknor
Discharge of conditions 7(access), 10(hard landscaping) and 11(soft landscaping) on application P20/S0909/FUL (1. Demolition of existing green barn, closure of access to footpath track. 2. Erection of 1 dwelling with new access, garage, outbuilding and associated works. 3. Provision of additional parking/car storage area to adjoining commercial unit (at The Barn/Str8six).

- b) To discuss/note the status of the following applications:
- | | |
|---|------------------|
| i) P22/S2744/HH & P22/S2745/LB Poplar Farm, Box Tree Lane, Postcombe Proposed single storey rear extension, and internal/fenestration alterations to the existing house. | Decision awaited |
| ii) P23/S2490/LDE The Storeground, Aston Hill, near Aston Rowant Mixed use of site for residential use workshops and storage Plus amendment with additional information | Decision awaited |
| iii) P23/S4010/HH Poplar Cottage, Box Tree Lane, Postcombe Alteration/extension to existing outbuilding to form residential annexe And to note amendment: information on drainage | Approved |
| iv) P23/S4282/FUL Aston Rowant National Nature Reserve Carpark, Sunken Way Walk, Lewknor Provision of revised access arrangements to Aston Rowant National Nature Reserve carpark to improve public accessibility and reduce anti-social behaviour | Approved |
- c) To discuss further the proposed development on Knapp Farm

Item 10: HIGHWAYS AND TRANSPORT

- a) To further discuss the Hill Road steps
 b) To receive any update on Salt Lane bridge steps
 c) To further discuss the improper use of the "funeral path" in Postcombe
 d) To receive an update on the Postcombe speedwatch project
 e) To discuss Watlington PC's project to improve cycle and footpath network
 f) To note or discuss and any other issues arising in the parish

Item 11: CIL

To further discuss the proposed planters in Postcombe and any other CIL projects

Item 12: ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING

To discuss these annual meetings due to be held on 13th May 2023 and note policy review

Item 13: VILLAGE SHOP

To receive an update on securing a new tenant

Item 14: FLOODING

To discuss the issue in relation to the parish

Item 15: CORRESPONDENCE RECEIVED

DATE OF NEXT MEETING: 13th May 2024 Annual Parish Meeting 7pm (open to all residents)
 followed by the **Annual Parish Council Meeting**

Barbara Drysdale

Barbara Drysdale, Clerk to Lewknor Parish Council

10th April 2024