

LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth
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To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council at Jubilee Hall, High Street, Lewknor on Monday 17th April 2023 at 7.30pm for the purpose of transacting the following business:

AGENDA

APOLOGIES FOR ABSENCE

Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 13th MARCH 2023

Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

Item 5: THAMES VALLEY POLICE

Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

Item 7: END OF YEAR FINANCES 2022-23

- a) To receive, agree and sign the Financial Statement for 2022/23
- b) To receive, agree and sign the Payments, Receipts, Petty Cash, Clerk's Salary & Expenses, Outturn, Cashflow, CIL, NP and S137 spreadsheets for 2022/23
- c) To receive the Clerk's End of Year financial report
- d) To note that the RFO has submitted a VAT reclaim for 2022/23
- e) To note that the Clerk/RFO has submitted LPC documents for Internal Audit
- f) To note payment of the agreed 2022-23 overtime/holiday pay to the Clerk (see also Item 16)

Item 8: FINANCE

- a) To receive and note a budgetary control report for year to date from the RFO
And note RFO transferred £1,000 Savings to Treasurers' Acc on 4th April; receipt of first half of LPC's precept (£9,000) 6th April and RFO transferred £6,000 to LPC's saving account on 6th April.
- b) To note payment of invoice approved at LPC's March meeting:
 - i) Seopremium Ltd Coronation mugs £504.00 S.137 LGA 1972
- c) To approve payment of the following outstanding accounts:
 - i) CleanSlate Donation £50.00 S.137 LGA 1972
 - ii) Community 1st Oxon Membership £55.00 S.137 LGA 1972
 - iii) PetWasteSolutions Dog bin emptying £92.95 S.111 LGA 1972
- d) To formally note payment by direct debit of LPC's ICO's fee (£35)
- e) To consider a donation request from HomeStart
- f) To receive update on issues with Lloyds online banking

Item 9: INSURANCE

To note that the newly purchased items have been added to LPC's insurance policy
To formally approve the amended Property Register

Item 10: PLANNING

- a) To consider/note the following new application:
P23/S1108/DIS Moorcourt Barn, Weston Road, near Lewknor
Discharge of conditions 3(Reptile Mitigation Strategy) & 4(Landscaping & Drainage)
on application P20/S0909/FUL (1. Demolition of existing green barn, closure of access to footpath track. 2. Erection of 1 dwelling with new access, garage, outbuilding,

- and associated works. 3. Provision of additional parking/car storage area to adjoining commercial unit (at The Barn/Str8six.))
- b) To note/discuss the status of the following applications:
- i) P22/S2744/HH & P22/S2745/LB Poplar Farm, Box Tree Lane, Postcombe Decision awaited
Proposed single storey rear extension, and internal/fenestration alterations to the existing house.
- ii) P23/S0174/FUL National Land Access Centre Aston Rowant National Nature Reserve, Aston Hill
Retrospective change of use of land from agricultural to mixed agricultural use and for the demonstration of BS5709:2018 in practice being the use, maintenance and installation of gaps, gates and styles and to undertake training courses for countryside manager to increase access to the countryside for all, with associated operational development. Decision awaited
- iii) P23/S0203/SCO Land bordering M40 near Lewknor
Environmental Impact Assessment Scoping Opinion for a proposed solar PV array with an export capacity of approximately 49.9 MW covering an area of 83 ha, with an indicative maximum panel height of 3.2 m Response published
- iv) P23/S0457/DIS Highfield, Lower Road, Postcombe Decision awaited
Discharge of condition 4 (Plan of Car Parking Provision (specified number of spaces)) on application reference number P22/S3243/FUL (Change of use to create a secure dog field on part of the extensive garden/open area of the applicant's house and a 2m high fence around the field.)
- v) P23/S0047/HH Chiltern View, Lower Road, Postcombe Decision awaited
Three storey rear extensions and reconfigure internally

Item 11: HIGHWAYS AND TRANSPORT

- a) To discuss any update on the M40 junction
- b) To note/discuss the installation of 20mph signs in the parish
- c) To further discuss the A40 bus shelter
- d) To note or discuss and any other issues arising in the parish

Item 12: ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING

To discuss these annual meetings due to be held on 15th May 2023

Item 13: CIL

To consider any updates or new projects

Item 14: CORONATION

To further discuss plans for celebrations in the parish

Item 15: DOG BINS

To further discuss issues arising from dog fouling within the parish

Item 16: EMERGENCY PLAN

To discuss LPC drawing up an emergency plan for the parish

Item 17: CLERK'S CONTRACT

To formally approve changes to the Clerk's contract (increasing her hours)

Item 18: ELECTIONS

To note the forthcoming 4th May elections and that there will be no contest in Lewknor

Item 19: SODC DEEP CLEAN

To consider any areas for the upcoming "deep clean" at the end of May

Item 20: CORRESPONDENCE RECEIVED

DATE OF NEXT MEETING: 15th May 2023 Annual Parish Meeting (open to all residents)
followed by **Annual Parish Council Meeting**

Barbara Drysdale

Clerk to Lewknor Parish Council

12th April 2023